



147 Schoen Lane POB 53
Eastsound WA 98245-0053
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orcasairport@rockisland.com

**2022 BID SUBMISSION
LANDSCAPING CONTRACT**

Name of bidder: _____

Address: _____

Telephone # _____

Submission Deadline:

Bids may be submitted by mail or in person, no later than April 25th 2022, by 12PM.
Contract awarded April 28th at 1PM

Term:

May 1, 2022 – May 1, 2023, with option to renew annually for three additional years
at CPI-U STB rate increase (Seattle Tacoma Bellevue)

Contract:

The following is to be performed as needed to maintain a well-kept and neat
appearance within the cost of the contract. Service does not include any mowing.
Plants, soil, ground cover, and fertilizer provided by Port (limit \$200 per year).

1. Window boxes, hanging baskets: plant with seasonal annuals three times a year
— spring, summer, fall; fertilize, water, deadhead.
2. Wine barrels: maintain perennial plantings —weed, water, fertilize, prune.
3. Garden beds at front of terminal: Maintain perennial plantings — weed, water,
fertilize, prune.
4. Submit monthly invoice for landscaping services.
5. If awarded, W9 and proof of Business License, Bond, and Insurance required,
with the Port named as additional insured.

Bid: Monthly Rate \$ _____

Contractor' s signature _____

Date _____

EIN/TIN or UBI# _____

By Mail:

Attn: Jeannie Sharpe
Port of Orcas
P.O. Box 53
Eastsound, WA 98245

In person:

Port of Orcas
147 Schoen Lane
Eastsound, WA 98245

Direct all inquiries and tour requests to Jeannie Sharpe: jeannie@portoforcas.com